UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES -Tuesday, October 13, 2026

Mayor Josh Madsen called the Underwood regular city council meeting to order on Tuesday, October 13, 2026, at 6 p.m.

Roll Call: Kelle Erwin, Jim Pingel, Jodi Bose, David Mace, Keith Rodenburg.

Also in attendance: Regan Sealock, Caleb Childers, Marilyn Mentzer, Austin Bardsley, Greg Clausen, Madison Adkins, Aubree Fichter, Todd Erwin, Dave Powell, Cindy Sorlien.

Pledge of Allegiance recited.

Pingel moved, Erwin seconded to approve the agenda. Motion carried 5-0. No council member stated a conflict of interest with any agenda items.

Rodenburg moved, Bose seconded to approve the September 15, 2026, Regular Meeting minutes. Motion carried 5-0.

Public Forum: Marilyn Mentzer introduced herself and stated she was running for election for the Iowa District 15 and union endorsed. Marilyn stated her concerns are water quality and property taxes. Marilyn Mentzer left at 6:12 p.m.

Reviewed bid tabulation, bids, contracts, and insurance. Erwin moved, Pingel seconded to transfer monies from the Fire/Rescue account, in the amount not to exceed $9,000.00, to cover the difference from the bid, versus the amount left of the GO Bond, after purchase of 209 Highway Street and professional and legal fees. Motion carried 4-1. Nay – Bose.
Rodenburg moved, Erwin seconded to award the bid to Zimmerman Sales and Service for $131,935.06 for construction remodel at 209 Highway Street Building. Motion carried 4-1. Nay – Bose.
Pingel moved, Rodenburg seconded to adopt Resolution 26-10-02 Approving Contract and Bond with Zimmerman Sales and Service. Roll Call Vote: Pingel – Yes, Rodenburg – Yes, Bose – Nay, Erwin – Yes, Mace – Yes. Resolution adopted 4-1.
Erwin moved, Rodenburg seconded to give Notice to Proceed contingent until after the contract was signed by the Contractor and Mayor. Motion carried 4-1. Nay – Bose.

Pingel moved, Rodenburg seconded to open the Public Hearing for Budget Amendment for FY27. Motion carried 5-0. Mayor Madsen opened the public hearing at 6:30 p.m. No questions asked, nor written or verbal comments provided, during public hearing. Explanation of changes with updated capital projects for WWTP and building and adjusted under/over revenue and expenses. Pingel moved, Bose seconded to close the Public Hearing. Motion carried 5-0. Mayor Madsen closed the public hearing at 6:32 p.m.

Erwin moved, Pingel seconded to adopt Resolution 26-10-01 Approve Budget Amendment 1 FY27. Roll Call Vote: Bose – Yes, Mace – Yes, Rodenburg – Yes, Pingel – Yes, Erwin – Yes. Resolution adopted 5-0.

No action taken as no pay app request received from contractor for wastewater treatment plant improvements.

Pingel moved, Bose seconded to approve the addendum agreement with Snyder Engineer firm for easement plat and documentation for Recreation Trail Phase 2. Motion carried 5-0. Trails Committee to meet 10/26 at 6 p.m. for further discussion.

Bose moved, Erwin seconded to authorize public works to purchase candy up to $300 for Trunk or Treat on Sunday, October 25. Motion carried 5-0.

Erwin move, Bose seconded to formally approve the Streets Committee Recommendation that approved the late request by the school, for road closure for the Underwood Community School Homecoming Parade that occurred on 10/2. Motion carried 5-0.

Pingel moved, Mace seconded to adopt Resolution 26-10-03 Approve Street Finance Report FYE 30JUN2026. Roll Call Vote: Pingel – Yes, Mace – Yes, Rodenburg – Yes, Bose – Yes, Erwin – Yes. Resolution adopted 5-0.

Erwin moved, Pingel seconded to approve the consent agenda and claims. Motion carried 5-0. Eftps-$2577.83, US Postmaster - $20.40, EFTPS - $2758.85, State withholding - $1581.79, Treasurer - $1230.13, Iowa Workforce - $3.31, Ipers - $3352.62, MidAmerican Energy - $2577.46, Verizon - $2657.59, Wellmark - $81.30, United Healthcare - $5221.14, Principal - $243.25

Agriland	Fuel Fire/City September	$1,835.26
Albrights Parts Plus	supplies	$218.49
Auditor, State of Iowa	Underwood Audit FYE 30JUN2026	$175.00
Bergan KDV	Audit Financial FYE 30JUN2026	$24,000.00
Cindy Sorlien	Mileage	$87.79

Column Software	Legal Publish Mins September	$182.47
Computer Systems	services	$982.90
Culligan	Round Cooler Oct 26/ 5 Gal Wtr	$35.20
Daily Non Pareil Legal	Publish Budgt Amndmnt #1 FY27	$119.96
Danko	supplies	$344.91
Dave Lyons	starter/batteries #2460	$2,461.52
Digitech	EMS billing	$280.67
Holiday Inn Airport/DM	Hotel IMFOA Fall 2026	$356.16
JDW Midwest	September building official fees	$430.00
Jennie Ed Hospital Pharm	Ambulance supplies	$12.53
Lang Diesel Inc	Spring,washer,rod-Kubota	$128.66
Marne Elkhorn	Ph,Intrnt-Cty/+cable Fdept	$360.36
Max I Walker	Rug change out-	$58.85
Menards	Misc supp	$104.99
Midwest Lab	Wastewater labs September	$786.60
M & K Mills	Trash September 2026	$4,857.50
Regional Water	Water September 2026	$732.29
Schildberg Construction	Road Rock 9.17.26	$835.68
Snyder & Assoc	Engineer Trail/WWTP	$11,094.80
Unity Point Clinic	2026 Consortium fee	$67.00
US Bank Visa	final fees	$3.96
Wells Fargo	Copier lease + overage	$198.42
	Sub-Total	$50,751.97
Payroll September	Staff	$21,313.51
	Total	$72,065.48

Reports:

Fire/Rescue Department: 262 runs for the year. Fire Dinner was 10/4/26.

Mayor: City Hall received information from Pottawattamie County this morning. It will be placed on next month's agenda. Will be attending the Sheriff contract meeting on Thursday.

Maintenance: Update that the LEMNA cover is on one cell, and contractor working on installing the second cover. Fixed potholes on North Street. Winterized the park bathrooms. 2 out of the 3 stations have the new monitoring systems.

City Administrator/Clerk: IA West Foundation grant awarded for 2 radios. Notice to Proceed was completed on 9/21 to Motorola. Follow up with Erwin request for grants: the WTFAP grant was received and only one award per project – that was reconfirmed, CDBG – Underwood's household income is over the limit and does not qualify, and the last one does not qualify for wastewater treatment as the Water Quality Financing Program provides assistance to enhance the quality of surface water and groundwater. Conference, bypass reports sent with public works, Fire Chief requested a donation placed in bank account, which was completed and identified. Two residents for past due utility payments – one paid in full on 9/30/2026, the other paid half of what was due prior to the September billing and discussed options.

Council Committees:

Economic Development: None Finance: None Personnel: None

Streets: Pingel brought up 3rd Avenue road crack and wants it repaired before winter. Further discussion/review to come.

Sewer: Wastewater project improvements are moving forward.

Cemetery: None Water: None Code Compliance: None

Pingel moved, Bose second to adjourn the meeting. Motion carried 5-0. Mayor Madsen adjourned the meeting at 7:20 p.m.

These minutes are as report by the City Administrator/Clerk and subject to approval at the next regular council meeting.

Mayor Josh Madsen Attest: Cindy Sorlien, City Administrator/Clerk

Sep-26	Expenses	Revenue
General	22,853.71	11,575.82

Garbage	4,292.62	5,448.55
Fire	835.32	9,962.72
Ambulance	1,195.00	2,509.35
Road Use Tax	12,628.18	11,183.53
Emp Ben	4,604.99	463.07
Local Opt Sales Tax	0	20,618.97
Tax Incr Finance	0	4,288.56
Debt Svc	0	3,166.81
Capital Project	7,026.00	0
Sewer	40,847.72	61,419.82
Sewer Sinking	0	23,772.17
Sewer Capital	95,391.00	95,391.00
Total	189,674.54	249,800.37